



Test-taker Self-Registration Workflow

April 2023



Seamless and secure, online proctoring.



Step 1: Self-Register with Examity

Step 2: Complete Registration

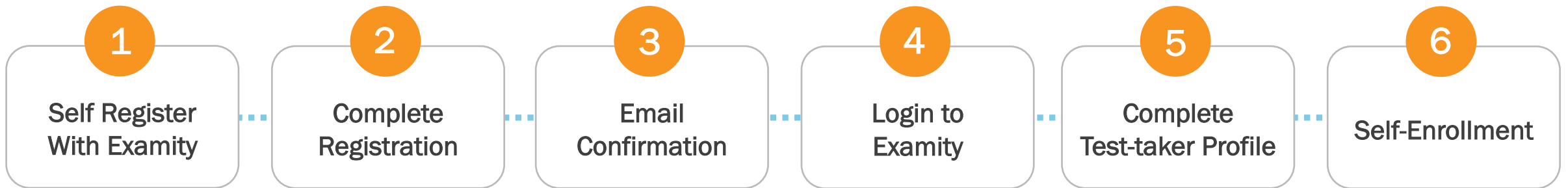
Step 3: Email Confirmation

Step 4: Login to Examity

Step 5: Complete Test-taker Profile

Step 6: Self-Enrollment

Self-Registration Workflow



Self-Registration Workflow

1

Self-Register
with Examyty

examyty
BETTER TEST INTEGRITY.

Welcome to Examyty
Examyty® is the global leader in online proctoring. Our end-to-end solution includes authentication, live monitoring, recording, and auditing.
Test takers enjoy a seamless experience anytime, anywhere with lots of flexibility.

Need Help?
• Live Chat
• Support Phone Numbers
• support@examyty.com

User ID
Username

Password
Password

Remember Me [Forgot your password?](#)

LOGIN

REGISTER

Copyright © 2021 Examyty®, All rights reserved. [Privacy Policy](#)
Version: 21.11.0 | Build: 774026e

The test-taker will need to self-register with Examyty as a first step.



Self-Registration Workflow

2

Complete
Registration

Profile Registration
Use the form below to create an account for your online exams.

First name

Last name

Email address

Phone number

Choose a Password

This field is REQUIRED. [Password Guidelines](#)

Confirm Password

This field is REQUIRED.

REGISTER

The test-taker will need input the following information and click “**Register**”.



Self-Registration Workflow

2

Registration
Confirmation

Profile Registration

Registration completed successfully. Before you log in, you need to activate your new account by following the link in the activation email that was sent to you.

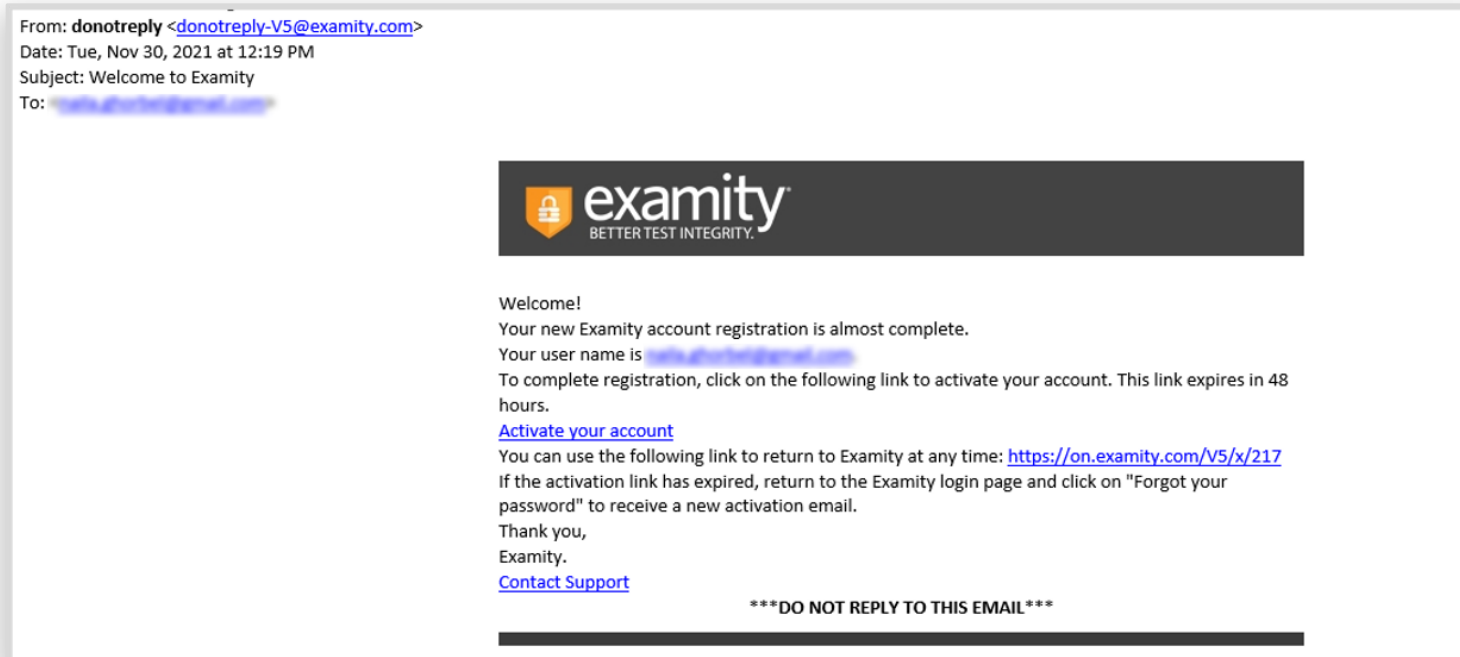
Once the test-taker completes the registration, they will see the above confirmation note.



Self-Registration Workflow

3

Email
Confirmation



The test-taker will receive an email from donotreply-V5@eximity.com with a link to activate their account.



Self-Registration Workflow

4

Login to Examiity

examiity
BETTER TEST INTEGRITY.

Welcome to Examiity

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Test takers enjoy a seamless experience anytime, anywhere with lots of flexibility.

Need Help?

- Live Chat
- Support Phone Numbers
- support@examiity.com

User ID

Password

Remember Me

[Forgot your password?](#)

LOGIN

REGISTER

Once the test-taker clicks “**Activate your Account**”, they will be brought to the login page. The test-taker will need to enter their email and password and click **Login**. This must be done within 48 hours of receiving the email.

Alternatively, if its been over 48 hours, then the test-taker will need to click “**Forgot your password?**” to reset a password and then login.



Self-Registration Workflow

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Complete Profile

Add Your Information

The screenshot shows the Examity self-registration interface. At the top, the Examity logo is displayed with the tagline "BETTER TEST. FASTER." Below the logo, a welcome message reads: "Welcome to Examity! Before you can access your exam, you must complete your profile,". The main heading is "Set up your profile". A progress indicator on the left shows three steps: 1. Add your information (highlighted in blue), 2. Upload your Photo ID, and 3. Create challenge questions. Below the progress indicator, there is a "Not sure what to do?" section with support contact information for the United States, Australia, UK, India, and Ireland. The main form area is titled "Tell us a bit about you" and contains several input fields: First Name (filled with "Andy"), Last Name (filled with "MuSan"), Username (with a placeholder "Example Username" and a note: "If you do not use Single Sign On (SSO) please use this username to log into Examity"), Email Address (filled with "amunoz@examity.com"), and Phone Number (with a dropdown for country code set to "+1" and a field containing "5081234567"). Below the phone number field is a "Date of Birth" section with dropdowns for Month, Day, and Year. At the bottom of the form is a "Time Zone & Clock" section with a checkbox for "Automatically Set Time Zone" (unchecked) and a dropdown menu currently set to "(UTC-5:00) Eastern Time (US and Canada)". A yellow "Next" button is located at the bottom right of the form. At the very bottom of the page, the copyright notice reads: "Copyright © 2021 Examity®. All rights reserved. Privacy Policy Version: 21.3.0".

The first part of the profile will require the test-taker to enter in: DOB, phone number, and select their time zone. FN, LN, and email address will automatically be populated.



Self-Registration Workflow

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Complete Profile

Upload Your
Photo ID

The screenshot displays the Examiity self-registration interface. At the top, the Examiity logo and a welcome message are visible. The main content area is titled 'Set up your profile' and includes a progress indicator with three steps: 1. Add your information, 2. Upload Your Photo ID (the current step), and 3. Create challenge questions. The 'Photo ID' section provides instructions and two options: 'TAKE A PICTURE' and 'UPLOAD AN IMAGE'. A 'Next' button is located below the 'UPLOAD AN IMAGE' option and is circled in red. A 'Chat with an Expert' button is visible in the bottom right corner.

Next, the test-taker will either upload or take a picture of their photo ID and then click “Next”.



Self-Registration Workflow

5

Complete Profile

Create Challenge Questions

eximity
BETTER TEST INTEGRITY

Welcome to Eximity! Before you can access your exam, you must complete your profile.

Set up your profile

- 1 Add your information
- 2 Upload Your Photo ID
- 3 Create challenge questions

Not sure what to do?
Our support team is available 24/7, 365 days a year.
support@eximity.com

United States
+1 855-392-6489

Australia
+61 2-8520-3169

England (Toll Free)
+44 800-086-8080

India (Toll Free)
+91 000-80091-91077

Ireland (Toll Free)
+353 1-800-832-210

Challenge Questions

The answers you provide will be used to verify your identity before you begin an exam

Challenge Question 1
Select a question

Challenge Question 2
Select a question

Challenge Question 3
Select a question

Complete Profile Setup

Chat with an Expert

Lastly, they will need to select and answer three challenge questions and then click “**Complete Profile Setup**”.

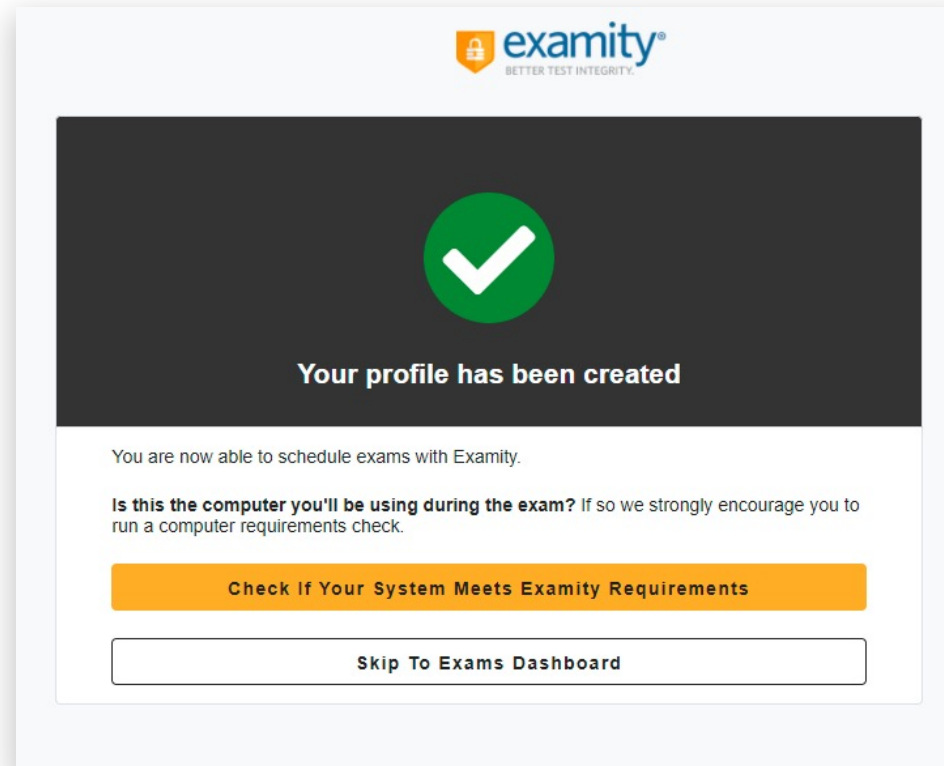


Self-Registration Workflow

5

Profile Completion

Confirmation



Once the profile is complete, the test-taker can either complete the systems requirements check or skip directly to their Exams Dashboard.

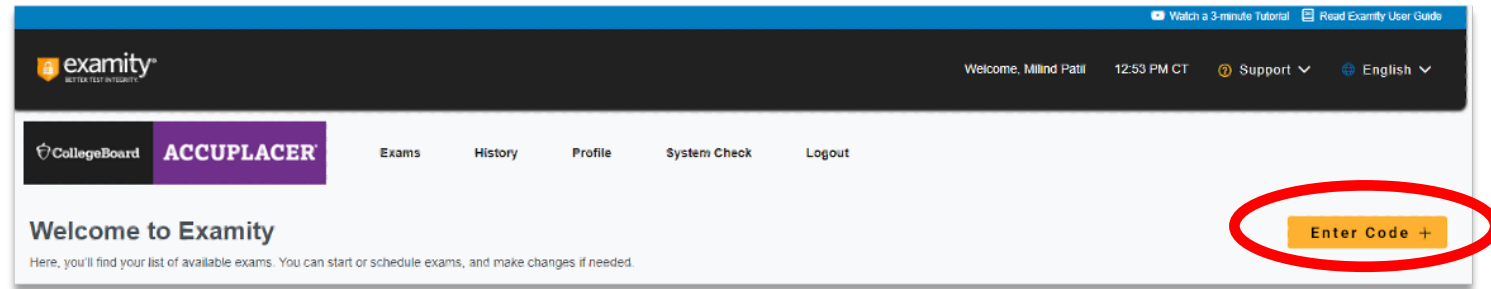


Self-Registration Workflow

6

Self-Enrollment

Add a New Course



The test-taker will land on their exams dashboard. In order to enroll to either a live premium or automated premium 'course', the test-taker must click **"Enter Code"** button on the upper right side of the screen.



Self-Registration Workflow

6

Self-Enrollment

Enter Voucher
Code

Enter your code ×

Enter the code provided by your institution.

Cancel **Submit**

The test-taker will enter their voucher code into the space provided. All automated voucher codes begin with (EA-), and all live voucher codes begin with alpha-numeric values.

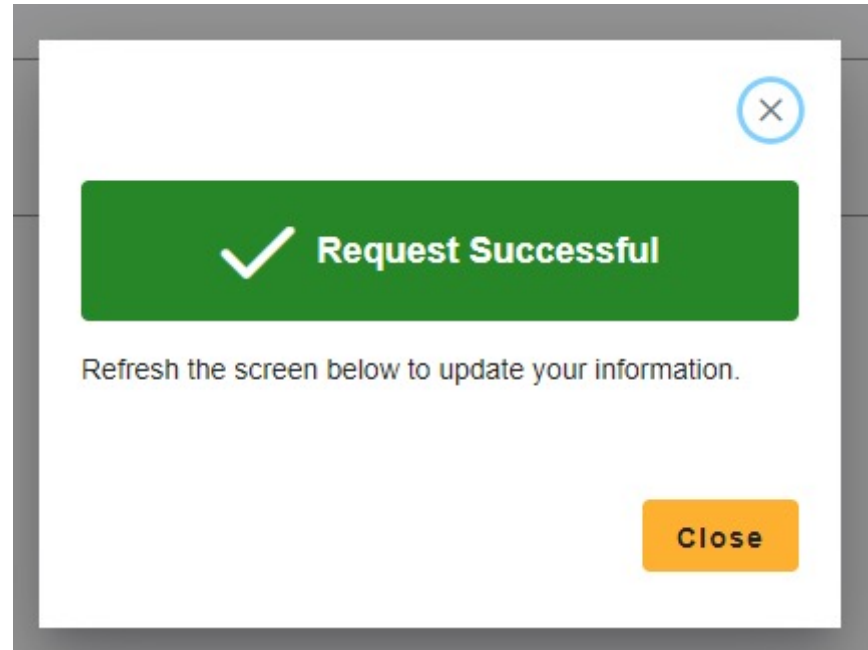


Self-Registration Workflow

6

Self-Enrollment

Refresh Page



Once the voucher code is submitted, if successful, a **Request Successful** message will appear. Please refer to the [FAQs](#), for more information on the voucher errors.

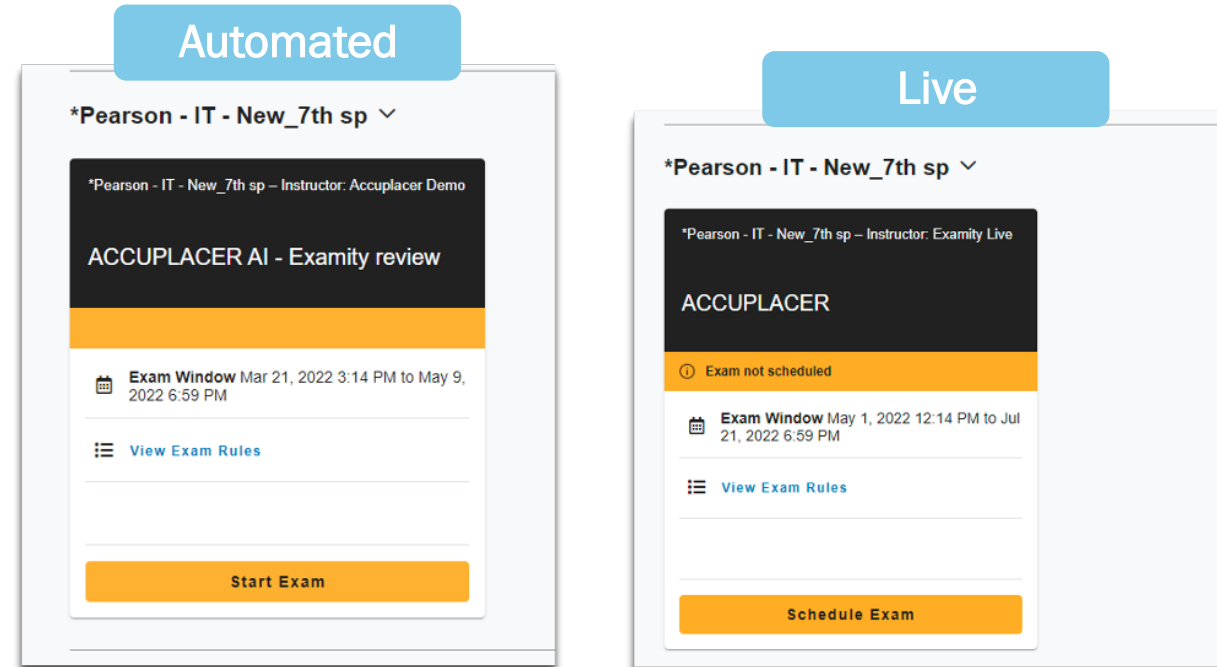


Self-Registration Workflow

6

Self-Enrollment

Exam Card
Displayed



The test-taker will now see their own **Exam Card**. This card shows the test-takers specific exam window (pulled from the voucher), exam name, and a place where the test-taker can view a list of standard rules/special instructions.

There are 2 different types of exam cards- one for automated proctoring and one for live. The automated exam card (to the left) does not require any scheduling. You can start your exam immediately. The live proctoring exam card (to the right) requires scheduling.

