

# Preparing for Your Exam

Do you have a live proctored exam coming up? Preparing in advance can help you have a more smooth and seamless exam experience. Live proctoring means a human proctor will be present during your testing session. A live proctor will help you make sure your exam environment is set up for a fair and secure testing experience and can provide you with technical assistance during the exam session. We recommend using the important steps below to ensure that you are fully prepared for your live proctored exam.

✓ **Pick a space you're comfortable showing on camera and that will allow you to do your best on your exam:**

A room scan will take place at the beginning of the exam to ensure that you're testing in a quiet, secure environment that is free of distractions. If you're not comfortable testing in your home, select another location, such as a study room in your local public library that meets the testing requirements. If you can't arrange for an appropriate testing space, ask your professor or exam administrator for help making other remote testing arrangements.

✓ **Pick a space where you will be alone in your testing area:**

To take the exam, you must be alone in your testing room. If this isn't possible, find a new space where no one else will be present in the room, or ask your professor or exam administrator for help making other arrangements.

✓ **Pick a space in a well-lit area:**

Make sure that the area you're testing in is well-lit, so that the proctor can see you and your surroundings clearly during the exam.

✓ **Clear your desk before logging in:**

During the room scan, the proctor will observe your desk to make sure it is free of any materials or other items, except for those allowed by your professor or exam administrator. To prepare for this, you should remove any unauthorized materials to make sure your desk is clear prior to your exam.

✓ **Connect your computer to a reliable power source:**

It's important that your system is connected to a power source during the entire exam. Once your exam has started, you may not be able to leave the area to retrieve a power source if your battery runs out, so plug in before you log in.

✓ **Read the exam rules in advance:**

To be well prepared for your live proctored exam, make sure to read the exam rules in advance, so that you'll know what to expect for your exam.

---

For assistance, call 1-617-500-6524 , email [support@examity.com](mailto:support@examity.com) or chat directly with us through the Live Chat feature on the Examity dashboard.