

♦ CollegeBoard ACCUPLACER

Test-taker Self-Registration Workflow May 2022

Seamless and secure, online proctoring.



Overview

Step 1: Self-Register with Examity

Step 2: Complete Registration

Step 3: Email Confirmation

Step 4: Login to Examity

Step 5: Complete Test-taker Profile

Step 6: Voucher Code Validation



1 Self-Register with Examity

Welcome to Examity Examity [®] is the global leader in online proctoring.	User ID		
Our end-to-end solution includes authentication, live monitoring, recording, and auditing.	Password		
Test takers enjoy a seamless experience	Password		
Need Help?	CRemember Me	Forgot your password?	
Support Phone Numbers	L	OGIN	
✓ support@examity.com	RE	GISTER	

The test-taker will need to self-register with Examity as a first step.

•

2 Complete Registration

Profile Registration		
Jse the form below to create an ac	ecount for your online exams.	
	First name	
	1	
	Last name	_
	Email address	
	disorners@exemity.com	
	Phone number	
	*** +1 *	
	Choose a Password	
		Ð
	This field is REQUIRED. Password Guide	lines
	Confirm Password	_
		۹
	This field is REQUIRED.	
	REGISTER	

The test-taker will need input the following information and click "Register".



Profile Registration

Registration completed successfully. Before you log in, you need to activate your new account by following the link in the activation email that was sent to you.

Once the test-taker completes the registration, they will see the above confirmation note.



> Thank you, Examity. Contact Support

The test-taker will receive an email from <u>donotreply-V5@examity.com</u> with a link to activate their account.

DO NOT REPLY TO THIS EMAIL







Once the test-taker clicks "Activate your Account", they will be brought to the login page. The test-taker will need to enter their email and password and click Login. This must be done within 48 hours of receiving the email.

Alternatively, if its been over 48 hours, then the test-taker will need to click **"Forgot your password?"** to reset a password and then login.



Set up your profile	
1 Add your information	Tell us a bit about you
2 Upload your Photo ID	First Name
	Andy
3 Create challenge questions	Last Name
Not sure what to do?	MuSan
Cur support team is available 24/7, 365 days a year!	Usemame If you do not use Single Sign On (350) please use this usemane to log into Examity.
	Example Username
+1 617-500-6524 Australia	Email Address
+61 2:8520:8169 UK	amunoz@examity.com
+44 800 086 8080 (Toll Free)	Phone Number
+91 000-80091-91077 (Toll Free) Ireland	Please provide us with the best number to reach you, should we need to contact you.
+1 802-932-210 (Toll Free)	+1 5081234567
	Date of Birth
	Month V Day Vear V
	Time Zone & Clock
	Automatically Set Time Zone
	(UTC-5:00) Eastern Time (US and Canada)
	Next

The first part of the profile will require the test-taker to enter in: DOB, phone number, and select their time zone. FN, LN, and email address will automatically be populated.



Next, the test-taker will either upload or take a picture of their photo ID and then click "Next".



Welcome to Examity! E	lefore you can access your exam, you must complete your profile.	
Set up your profile		
1 Add your information	Challenge Questions	-
2 Upload Your Photo ID	The answers you provide will be used to verify your identity before you begin an exam	
3 Create challenge questions	Challenge Question 1 Select a question	~
Not sure what to do?		
Our support team is available 24/7, 365 days a year.	Challenge Question 2	
 support@examity.com United States +1 855-392-6489 		
Australia +61 2-8520-3169	Challenge Question 3	
England (Toll Free) +44 800-086-8080	Select a question	~
India (Toll Free) +91 000-80091-91077		
Ireland (Toll Free) +353 1-800-832-210	Complete Profile Setup	
		Chat with an Expert

Lastly, they will need to select and answer three challenge questions and then click "**Complete Profile Setup**".



Once the profile is complete, the test-taker can either complete the systems requirements check or skip directly to their Exams Dashboard.





Exams History Profile System Check Logout

Welcome to Examity Here, you'll find your list of available exams. You can start or schedule exams, and make changes if needed.



The test-taker will land on their exams dashboard. In order to schedule with either a live premium or automated premium 'exam', the test-taker must click **"Enter Your Code"** button on the upper right side of the screen.

Cancel Submit

The test-taker will enter their voucher code into the space provided. All automated voucher codes begin with (EA-), and all live voucher codes begin with alpha-numeric values.



Once the voucher code is submitted, if successful, a **Request Successful** message will appear. Please refer to the <u>FAQs</u>, for more information on the voucher errors.



Automated	
*Pearson - IT - New_7th sp $ imes $	Live
*Pearson - IT - New_7th sp - Instructor: Accuplacer Demo	*Pearson - IT - New_7th sp $ imes $
ACCUPLACER AI - Examity review	*Pearson - IT - New_7th sp - Instructor: Examity Live
	Exam not scheduled
2022 6:59 PM	Exam Window May 1, 2022 12:14 PM to Jul
Exam Duration 30 minutes	- 21, 2022 6.59 PM
₩ View Exam Rules	
Start Exam	E View Exam Rules
	Schedule Exam

The test-taker will now see their own **Exam Card.** This card shows the test-takers specific exam window (pulled from the voucher), along with the exam duration, exam name, and a place where the test-taker can view a list of standard rules/special instructions.

There are 2 different types of exam cards- one for automated proctoring and one for live. The automated exam card (to the left) does not require any scheduling. You can start your exam immediately. The live proctoring exam card (to the right) requires scheduling.